7. COMMITTEE REPORTS

7.1 Membership Committee

SINGAPORE
BRAZIL
YUGOSLAVIA
KUWAIT
USSR

7.2 Nomination Committee

7.4 Newsletter Committee

7.6 Publication Committee
Dear Dr. Lun,

I am pleased to inform you that the IMIA Board has, during its meeting in Tbilisi, accepted the Society of Medical Informatics of Singapore as an official member of IMIA.

The Board proposed the level D membership fee (393 Swiss Francs for 1990) for the first year, after which level C (630 Swiss Francs) would be applied given the BNP and standard of living in Singapore.

The membership fees have to be paid to the IMIA Treasurer Prof. Dr. A. Bakker, Director of BAZIS, Hosp. Information Systems, Schipholweg 97, 2316 KA Leiden, The Netherlands.

I hope that you can agree with this proposal and look forward seeing you in Geneva at the first SPC meeting for MEDINFO 92, August 29th, 1990.

Sincerely Yours,

Prof. Dr. Jos L. WILLEMIS
President of IMIA

cc. : Prof. Dr. S. Kaihara
     Prof. Dr. F.H. Roger
     Prof. Dr. A.R. Bakker
     Prof. Dr. R. Salamon
5 July, 1990

Prof Dr J L Willems
President, IMIA
Afdeling Medische Informatica
Univ. Hospital St Rafael-Gasthuisberg
49, Herestraat
B-3000 Leuven
BELGIUM

Dear Jos,

Thank you for your letters of 12 June 90 and the kind words concerning MEDINFO 89 SINGAPORE. As I had told Kai when he first approached me to host Part II of MEDINFO, it was a pleasure to be given the opportunity to assist IMIA in its unexpected crisis.

I would also like to thank you and Kai for the support given to the Association for Informatics in Medicine Singapore (AIMS) in seeking membership to IMIA. I have consulted the Executive Committee members of my Association concerning this issue. While we all unanimous in our desire to join IMIA, we were concerned about the membership fees which, according to your letter, would be SF 393 (Level D) for 1990 and SF 630 (Level C) for subsequent years. The membership fees, as you had explained to me in your letter, were pegged against the "GNP and living standard of Singapore".

As I had painstakingly explained to Kai, medical informatics is a relatively young science in Singapore. To promote medical informatics, AIMS was formed 3 years ago with only a handful of interested people. Today, we only have about 50 paid-up members and in order to encourage people to join, we charge a nominal membership fee of S$30 (about US$15) per year. We receive no government subsidy or sponsorship from other organisations. Hence, it would be more correct to use the 'level of medical informatics activity or development' rather than the GNP of the country to peg against the membership fees. Payment of the suggested SF 393 would account for one-third of AIMS income from membership fees!
As AIMS is very keen to join IMIA, it has offered the following proposal for membership fees: AIMS will initially pay a membership fee of SF 157 (Level E). The membership fee will be reviewed annually and should the Association grow in strength and number of members, Level D membership fee will apply.

We hope this proposal is acceptable to IMIA.

Yours sincerely,

K C Lun
IMIA Corresponding Member, Singapore

cc: Dr P K Wong, President, AIMS
    Prof S Kaihara, Past-President, IMIA
    Prof A R Bakker, Treasurer, IMIA
    Prof R Salamon, Secretary, IMIA
Dear Colleagues,

I am pleased to inform you that the IMIA Board has, during its meeting in Tbilisi, accepted the Brazilian Society for Health Informatics (SBIS) as an official Member of IMIA. As annual membership fee level C is proposed, which amounts to 630 Swiss Francs for 1990.

This decision still has to be approved by the General Assembly of IMIA in its Summer meeting in Glasgow, August 19th 1990.

Membership fee has to be paid to the IMIA Treasurer Prof. Dr. A. Bakker, Director of BAZIS, Hosp. Information Systems, Schipholweg 97, 2316 KA Leiden, The Netherlands

I look forward seeing you there.

Sincerely Yours,

L. Willems
President of IMIA

cc. : Prof. Dr. S. Kaihara
     Prof. Dr. F.H. Roger
     Prof. Dr. R. Salamon
     Prof. Dr. A. Bakker

Leuven, June 12th 1990
Dear Dr. Willems,

The members of the Brazilian Society of Health Informatics (SBIS) want me to express to you and the IMIA Assembly our great appreciation for the approved recommendation that SBIS becomes Brazil's official representative by IMIA. We are very grateful to you and our esteemed colleagues from abroad who have been generously supporting our proposal before the Association.

I would like to declare hereby that the Brazilian Society of Health Informatics, through the express consent of its Directing Board Council, is ready to assume its duties and rights as the official representative of Brazil to IMIA, including the acceptance of responsibility for the past dues not paid heretofore. We would like to ask the Treasurer to send us the balance of dues for our country, so we can settle it as soon as possible.

We assure you, in addition, that the question of substitution of SUCESU as the former representative, by SBIS, has been solved adequately, with the consent of SUCESU’s representative, Dr. Roberto Jaime Rodrigues, who is also a member to SBIS Fiscal Council (term 1988-1992).

We hereby indicate SBIS wish that our representative before the Assembly should always be a acting or a past President of the Society, beginning from the date when IMIA’s Assembly officially endorses our representation.

With our best wishes for a fruitful and mutually satisfying collaboration between SBIS and IMIA in the future

Yours, sincerely

[Signature]

Prof. Dr. Renato N.R. Sabbatini
President, Brazilian Society of Health Informatics

cc: Dr. R.J. Rodrigues, Prof. Dr. S. Kiihara, Prof. Dr. R. Salamon, Prof. Dr. A. Bakker
Dear Colleagues,

During its meeting in Singapore, the AGM of IMIA has reviewed the activities in Health Informatics and the current representation of Brazil in IMIA. These activities and the past relationship of SUCESU with IMIA are highly appreciated.

In view of (i) the mutually approved transition of IMIA as an affiliate member of IFIP and (ii) changes occurring in other countries, the AGM strongly recommends that SBIS becomes the official representative of Brazil to IMIA. It hopes that such transition can mutually be made in common accord by SUCESU and SBIS. Such transition implies that SBIS accepts responsibility for past dues not paid by the Brazilian Society. The participation fee for the Brazilian Society is listed under category C i.e. 603 Swiss Franc.

In view of an eventual future organization of MEDINFO in Latin America, I hope that this transition of Membership can be cleared up as soon as possible. I will personally attend the SBIS Conference in the fall next year in Gramado and look forward to a solution by that time.

I wish you hereby all the best for 1990.

Sincerely Yours,

Prof. Dr. J.L. Willems
President of IMIA

cc : Prof. Dr. S. Kaihara, Prof. Dr. R. Salamon, Prof. Dr. A. Bakker
Dear Dr. Dezelic,

I am pleased to inform you that the IMIA Board has, during its meeting in Tbilisi, accepted the Yugoslav Association for Medical Informatics (YAMI) as an official Member of IMIA. As annual membership fee level D is proposed, which amounts to 393 Swiss Francs for 1990.

This decision still has to be approved by the General Assembly of IMIA in its Summer meeting in Glasgow, August 19th 1990.

Membership fee has to be paid to the IMIA Treasurer Prof. Dr. A. Bakker, Director of BAZIS, Hosp. Information Systems, Schipholweg 97, 2316 KA Leiden, The Netherlands

I look forward seeing you there.

Sincerely Yours,

Prof. Dr. Jos L. WILLEMS
President of IMIA

cc.: Prof. Dr. S. Kaihara
     Prof. Dr. F.H. Roger
     Prof. Dr. R. Salamon
     Prof. Dr. A. Bakker
Dear Prof. Dezelic,

I have well received your letter dated March 15th, 1990 with the application for regular Membership to IMIA of the Yugoslav Association for Medical Informatics.

I appreciate this application very much and will submit it to the Membership Cee and the IMIA Board for discussion in the coming weeks.

The General Assembly can made a decision on the Yugoslavian application during its meeting in Glasgow, in August 1990.

I wish you good luck with your organization and look forward seeing you at any of the upcoming Medical Informatics Conferences.

Sincerely Yours,

Prof. Dr. Jos L. WILLEMS
President of IMIA

cc. : Prof. Dr. S. Kaihara, Past-President of IMIA
    Prof. Dr. R. Salamon, Secretary
    Dr. R. Rodriguez
    Dr. J. Zvarova
    Prof. Dr. J.R. Scherrer
Dear Professor Willems,

Some time ago I was informed by Prof. P. Rudan, a colleague of mine, about the contacts he had with IMIA at the MEDINFO in Singapore, December 1989. At the same time Prof. Rudan informed us that he proposed me to be a corresponding member for Yugoslavia. He thought this might be very convenient for future contacts between Yugoslavia and IMIA because of my present position as a President of the Yugoslav Association for Medical Informatics (YAMI). Prof. Rudan's ideas about the organization of one of the next MEDINFO congresses in Yugoslavia are now under consideration in our medical informatics association and we will certainly follow your request to send you our proposal in this matter. Before we can do so, however, we would like to clarify the official representation of Yugoslavia in IMIA.

We are aware of the fact that Yugoslavia is noted as a member of IMIA ever since IMIA has been established. In all IMIA's reports as a Yugoslav representative there is the name of Dr. M. Marie with the address at the Institute "Mihajlo Pupin", Belgrade. The fact is that at the time of the formation of IMIA, in Yugoslavia we had no medical informatics societies or any groups which could represent our country in international medical informatics organizations. On the other hand, Dr. Marie has not been affiliated with the Institute "Mihajlo Pupin" for a long time and has not had any contacts and activities in the field of medical informatics in our country for at least ten years. Therefore, although Yugoslavia's membership is registered in IMIA's reports, this does not correspond to reality.

Things stand differently now. In 1989 YAMI has been established on a voluntary basis by the societies or sections for medical informatics of the federal units of Yugoslavia (Bosnia and Herzegovina, Croatia, Serbia, Slovenia). The site of YAMI is in Zagreb (Croatia). One of YAMI's tasks is to promote international links and collaboration and to represent Yugoslav medical informatics activities abroad. YAMI is, therefore, fully qualified to represent Yugoslavia in international bodies such as IMIA and EFMI. The mandate for establishing the link to IMIA and to serve as the first term representative has been given by YAMI to me.
As a consequence of all these recent events, it is a pleasure for me to apply in the name of YAMI for a full membership of Yugoslavia in IMIA. A formal application is enclosed to this letter. YAMI would be glad if IMIA would accept our country as a full member in the great family of the countries active for a long time in the development of medical informatics. As a newcomer in this family we will do our best to cooperate fully under the terms of IMIA's Statutes and to promote the ideas of the international medical informatics community.

Hoping to have your opinion on our application soon,

Sincerely yours,

Prof. Dr. Gjuro Bezelic
President,
Yugoslav Association
for Medical Informatics

cc: Prof. Dr. Jean-Raoul Scherrer, Geneva
The Yugoslav Association for Medical Informatics (YAMI) is a scientific and professional organization established on a voluntary basis by the societies or sections for medical informatics of the federal units of Yugoslavia. Each federal unit is presented in YAMI with one society or section only. YAMI has been formed by the following members: Society for Medical Informatics of Bosnia and Hercegovina, Society for Medical Informatics of Croatia, Section for Medical Informatics of the Serbian Physicians Society and Society for Medical Informatics of Slovenia.

The site of YAMI is in Zagreb (Croatia) with the address: "Yugoslav Association for Medical Informatics, c/o Andrija Stampar School of Public Health, Medical School, University of Zagreb, Rockefellerova 4, 41000 Zagreb, Yugoslavia, P.O.B. 770".

The main activity of YAMI is to stimulate and coordinate the activities of members in the development of medical informatics in the country as well as to represent these activities in the country and abroad. YAMI especially:
- aims to stimulate the activities of member societies in promotion of health care, medical profession, science and education by using medical informatic methods and computer technology;
- organizes scientific and professional conferences, meetings, courses and exhibitions in medical informatics and collaborates in such activities with related organizations both in the country and abroad;
- publishes professional and scientific medical informatic publications;
- develops professional and scientific contacts with related societies and associations at international level.

The constituent societies of YAMI have now about 400 members - physicians and other health care personnel, teachers and scientists working or interested in medical informatics.
The statutes of YAMI fully acknowledge the principles of IMIA and EFMI showing the unanimous determination of its members to join the international medical informatics circles and to promote these principles both at home and abroad. YAMI is the representative of national activities in the field of medical informatics in Yugoslavia, thus fully qualified to be a Full Member of IMIA.

With reference to the previous status of Yugoslavia being represented by a corresponding member and being now able to represent the Yugoslav medical informatics activities in IMIA as a national association - full member, we would kindly ask IMIA to accept our application.

Zagreb, March 15, 1990

Gjuro Dezelic
President,
Yugoslav Association
for Medical Informatics
Dear Dr. Bojanczyk,

Through Dr. B. Barber I received a copy of your letter dated February 16th, 1990. Your interest in IMIA is highly appreciated.

Prof. Otto Rienhoff will certainly put you on the mailing list to obtain the IMIA Newsletter.

Your question if a regional IMIA branch exists for the Middle East or is in the planning stage, has to be negatively answered, although this idea has been brought forward at MEDINFO in Singapore. It would be fine indeed, if this could result from future activities in this region.

I will bring up your question in the IMIA Board which will convene April 20-22nd, 1990.

I wonder whether you have already plans to form a Medical Informatics Society in Kuwait. Such a step would of course be required first by Kuwait and some other countries in order to form an association of Medical Informatics Societies in your region similarly as for EFMI (the European Federation of Medical Informatics Societies) and IMIA-LAC (the Latin American regional group, involving South and Middle America as well as the Caribbean).
So far we have only 2 IMIA corresponding Members for the Middle East i.e.
Dr. Khalide M. Al-SALAMAH, from the Computer Center of the National Univ. Hospital
in Riyadh and Dr. L. SALIH from the National Computer Center in Baghdad.

The idea could be broadened towards a Regional Group for all the Magreb countries,
i.e. including not only countries from the Middle East, but also from North-Africa
such as Egypt, Algeria and Marocco, which are already represented in IMIA by Cor-
responding Members. A Regional Conference could indeed be a catalyst to stimulate
this happening.

Sincerely Yours,

Prof. Dr. J.L. WILLEMS
President of IMIA

cc: Prof. Dr. S. Kaibara, Past President of IMIA
    Prof. Dr. R. Salamon, Secretary of IMIA
    Dr. R. Rodriguez
    Dr. J. Zvarova
    Dr. B. Barber
    Dr. O. Rienhoff
Dear professor Leonov,

as the corresponding member of the IMIA would appreciate if you could send me the information about the nowadays activities in the field of medical informatics in your country. I would like to know, how many societies in USSR are involved in the field of medical informatics and if there are societies interested in membership of IMIA and broad international cooperation in the field of medical informatics.

I am sending you also the second announcement about the IMIA conference that will take place in September in Prague.

Looking forward to your answer.

Yours very sincerely,

Jana Zvárová
IMIA membership committee

dictated by J.Zvárová written by M.Jiřoušková

C. prof. Willems, president IMIA
prof. Rodrigues, vicepresident IMIA
Dear Jos,

after a meeting of representatives of the West and East German Medical Informatics specialists on May 28th, 1990, in Munich I like to inform you that we have established a procedure of how to cooperate and build up one common national society. I expect that this process will take some time as we plan to also restructure the GMDS in this context. As we are still dealing with two different national states with two distinctly different national societies I do not foresee any change in the membership for the Glasgow meeting.

Kind regards,

Prof. Dr. med. O. Rienhoff

cc: Prof. Dr. van Eimeren
    Dr. O’Moore
    Dr. Roger
Dear Professor Willems,

**Australian Medical Informatics Association**

Thank you for your previous communication (dated 29th December 1989) which I received only recently, and the generous sentiments expressed therein.

I refer to our telephone conversation today, and advise that the Australian Association would go by the long name (as noted above). In order to prevent any confusion, any abbreviated reference outside Australia shall be "AMIA (Aus.)", the suffix pertaining to Australia.

Please advise by return fax if this is suitable. The constitution of the Association is now ready and is to be forwarded to the Australian Computer Society (Australia's representative at IMIA) and interested medical bodies. We look to your response so that legal incorporation of the Association here may be proceeded with.

Thank you again for your assistance. I will write to you separately on the Regional Body (Asia-Pacific) of IMIA.

Yours respectfully,

Dr. Patrick Nugawela
National Coordinator
Australian Medical Informatics Association

Fax: 61-9-448 3817
Tel: 61-9-448 3022
Leuven, June 11th 1990

Dear Roberto,

At the IMIA Board Meeting held in Tbilisi a survey was made of the various Committees of IMIA. The member- and chairmanship of several committees had to be renewed.

With respect to the Membership Committee, as you already know, it was decided that the chairmanship would be transferred from South-America to Europe.

Roberto, on this occasion, I would like to thank you for all your work for IMIA in- and outside this Committee.

I would appreciate it very much if you could transfer any pending matters to Prof. Dr. F.H. Roger, Centre d'Informatique Médicale, U.C.L., Av. Hippocrate 10, bte 3718, 1200 Brussels - Belgium, who was appointed as your successor.

I look forward seeing you in Gramado, in October. I am not sure whether I will have the time to make a brief visit to Sao Paulo.

Sincerely Yours,

Prof. Dr. J.L. WILLEMS
President of IMIA

cc. : Prof. Dr. F.H. Roger, Vice-President IMIA
     Prof. Dr. R. Salamon, Secretary of IMIA
Dear Colleagues,

During the AGM of IMIA in Singapore, December 10th, 1990 you have been nominated as new regional-editor of the IMIA Newsletter. I hereby want to congratulate you for this nomination.

Dr. K.C. Lun and Dr. R.J. Rodriguez will stay on as regional editors respectively for the Asian-Pacific and the Latin-American region, and Prof. Dr. O. Reinhof will remain Chief-Editor.

In view of the new structure of the American Medical Informatics Association Dr. Ann Gose will no longer be active as Editor. Prof. Kaihara, Past-President has written her a letter of appreciation for all her contributions to IMIA, to which I want to add my thanks.

With such a strong new team, I am convinced that the Newsletter will remain attractive and informative for all IMIA Members across the World. Once more many thanks for all your efforts.

I hereby wish you all the best for 1990.

Sincerely Yours,

Prof. Dr. J.L. Willems
President of IMIA

cc : Prof. Dr. S. Kaihara, Past-President of IMIA
Prof. Dr. O. Rienhof, Chief-Editor IMIA Newsletter
Dr. A. Gose
Dear Jan,

This letter is to remember you of the IMIA Publications Issues which were raised at the AGM and Board Meeting in Singapore.

I would appreciate it very much, if you could, as Chairman of the Publication Committee, write one or two pages with flexible guidelines for IMIA publications. Specific recommendations with respect to the selection of the Publisher(s) would highly be appreciated too.

Since you have such a close relationship with Stephanie Smith and other friendly Publishers, I am sure that you as the great Mozes will guide us to this Promised but very difficult Land.

I would appreciate, a note of you before March 1st, 1990 for the discussions at the next Board Meeting in Tbilisi in April. Many thanks beforehand.

Sincerely Yours,

[Signature]

Prof. Dr. J.L. Willems
President of IMIA

cc : Prof. Dr. S. Kaihara, Past-President of IMIA
     Prof. Dr. S. Salamon, Secretary of IMIA
Dear Jos,

Please find following the short review for the IMIA Board Meeting this month regarding publications.

Have a safe trip and a good meeting!

Many regards,

Jan
To: IMIA Board
From: J.H. van Bemmell, Publications Officer
Re: Publications of Conference Proceedings

Publications as per 1989
Enclosed, find a list of Royalties for IMIA as per November 1989 and a list of available publications as per December 1989. These lists were sent already at an earlier date to the President, the Past-President and the Treasurer of IMIA.

Agreement with Elsevier Science Publishers

After our last Board Meeting in Singapore I had a conversation with Mrs Stephanie Smith on publication of Conference Proceedings by Elsevier Science Publishers. From that meeting it appeared again that the present agreement with Elsevier Science Publishers is not unfavorable for IMIA: 7.5% of the list price per sold copy after the first copy sold for the first 1,000 and 10% thereafter. As can be seen from the November Royalties list, this was earlier 12% after the first 1,000 copies with a flat fee of Dfl 2,500 at the appearance of the first copy of the Proceedings. Elsevier Science Publishers is neither interested in publishing Proceedings if the amount of pages is far less than 350, nor when parts of the papers are published in other books or in journals. They will not take the risk for publication if they see no solid market for the Proceedings of some Conference (till now, this never happened).

Example (e.g., the Proceedings by Bakker et al.):

Price per copy: Dfl 130.-- If we assume that (on average) 300 copies will be sold, this would be under the "old" agreement: Dfl 2,500.-- whereas under the present agreement this would mean Dfl 2,925.-- With 500 copies the difference would even be larger: Dfl 2,500.-- and Dfl 4,875.-- resp.

The price per copy seems rather high, but it must be taken into account that the participants' price is usually very low. This is different for Springer Verlag, which has most of the time both a rather high price for participants and also a fairly high price for sales copies.

IMIA's Policy

My proposal for the future IMIA policy is the following:
1. Stay with Elsevier Science Publishers under the present agreement.
2. Leave it to the organizers of some Conference if they want to publish for instance part of the papers in a journal and the rest in a local proceedings (e.g., university press); this was for instance the case with the 1989 Victoria Conference.
3. If organizers want to come forward with some other publishing house, they should have very strong arguments to deviate from the IMIA policy to publish with Elsevier Science Publishers. This is especially important for world-wide marketing.

Proceedings in Preparation
The following Proceedings are in preparation:
1. Conference on Medical Informatics and Medical Education, September 1990, Prague, Czechoslovakia.
### IMIA ROYALTIES 1988

**November 1989**

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**TOTAL in Dfl.**

2540.13

* 12% of List Price after 500 copies sold.
** 12% of List Price after 1000 copies sold.
*** 7.5% of Sales Receipts on first 1000 sold,
10% of Sales Receipts thereafter
MEDINFO '86
Proceedings of the 5th Conference on Medical Informatics, Washington, USA, 26-30 October 1986
(R. Salamon, B. Blum, M. Jorgensen, Eds.)
1256pp, Listprice Dfl 475.00 (2 vols) (1986)

MAINTAINING A HEALTHY STATE WITHIN THE INDIVIDUAL
Proceedings of the IFIP-IMIA Working Conference on Maintaining a Healthy State within the Individual, Kobe, Japan, 8-11 April 1986
(E.K. Harris, T. Yanaka, Eds.)
340pp, Listprice Dfl. 150.00 (1987)

PROGRESS IN COMPUTER-ASSISTED FUNCTION ANALYSIS
(J.L. Willems, J.H. van Beemel, J. Michel, Eds.)

TOWARDS NEW HOSPITAL INFORMATION SYSTEMS
(A.R. Bakker, M.J. Ball, J.R. Scherrer, J.L. Willems, Eds.)
427pp, Listprice Dfl. 200.00 (1988)

COMPUTERIZED NATURAL MEDICAL LANGUAGE PROCESSING FOR KNOWLEDGE REPRESENTATION
(J.R. Scherrer, R.A. Cote, S.H. Mandil, Eds.)
310pp, Listprice Dfl. 160.00 (1989)

MEDINFO '89
(B. Barber, D. Cao, D. Qin, G. Wagner, Eds.)
1344pp, Listprice Dfl. 400.00 (1989)
Dear Jan,

As I explained on the phone this morning, Marion Ball has on behalf of AMIA made a proposal to the IMIA Board in Tbilisi to publish a Yearbook on Medical Informatics.

Hereby enclosed you will find a copy of this proposal. I would appreciate it very much if you could as Chairman of the Publication Committee examine her proposal and give your recommendations to the Board.

Sincerely Yours,

Jos L. WILLEMS
President of IMIA

cc: Prof. Dr. F.H. Roger-France
A Proposal for the AMIA Board's Meeting of April 11, 1990:

It is requested that Marion J. Bail, Chair of the AMIA International Affairs Committee, be authorized to explore with the International Medical Informatics Association (IMIA) and with potential publishers their interest in an "INTERNATIONAL ABSTRACTS OF MEDICAL INFORMATICS," herein referred to as the "YEARBOOK".

In many technical specialties there are published annual review publications which contain review articles, abstracts or reprints of the "best" articles published in the prior year. These publications provide readers with an efficient way of keeping abreast of the important literature in a particular field.

It is very timely at the beginning of a new decade for AMIA, with its new International Affairs Committee and its new official national representative to IMIA, to consider the following proposal for a new annual international publication:

1. **Publication Title**: "199x INTERNATIONAL ABSTRACTS OF MEDICAL INFORMATICS: A Joint Publication of AMIA and IMIA".

2. **Description**: The YEARBOOK shall appear each mid-year, constitute 200-300 pages, and each issue shall contain abstracts, possibly solicited original reviews, reprints of published full papers and condensed papers, as befits the importance of the articles, selected from the prior calendar year's world-wide literature. With prompt implementation by AMIA and with the cooperation of IMIA, the inaugural 1990 YEARBOOK could appear in mid-1991. If implementation were delayed, the first issue could then appear in 1992 and perhaps be a special double-sized inaugural volume reviewing both 1990 and 1991.

3. **Management and Financing**: The YEARBOOK shall be an activity of the Publications Committee, but managed by AMIA's International Affairs Committee. It shall be managed by AMIA, with IMIA as a co-sponsor. AMIA shall contract with an international publisher, so that AMIA shall receive an agreed-upon percent of royalties from the publisher from the sales of the YEARBOOK. The AMIA International Affairs Committee Chair, with the cooperation of the YEARBOOK Editor, the Publication Committee Chair, and the AMIA Treasurer, shall prepare and present in a timely way to AMIA's Board an annual YEARBOOK budget which shall include any YEARBOOK expenses which may not be covered by the publisher, such as costs incurred by the YEARBOOK Editor for copying and mailing manuscripts to Editorial Board members, telephone and FAX expenses, etc. AMIA will share with IMIA, in the ratio of 2/3 AMIA and 1/3 IMIA, any YEARBOOK net revenue or expenses, such being determined at the end of each calendar year as to the balance after deducting its YEARBOOK expenses from its YEARBOOK royalties received. The AMIA Treasurer shall pay (or bill) IMIA after each calendar year IMIA's 1/3 share of these YEARBOOK net revenues (or expenses). All AMIA members shall be eligible to purchase the YEARBOOK from the publisher at a substantial discount.

4. **Editorial Process and Controls**: The YEARBOOK shall have an Editor and six Associate Editors, who shall constitute its seven-member Editorial Board; and an international panel of Contributing Editors.
4a. The Editor shall be responsible to the Chair of the AMIA International Affairs Committee for the YEARBOOK's operation; and the Editor shall be appointed by the AMIA President for a term of two calendar years, which term is renewable. The Editor shall assign papers for review to the appropriate members of the Editorial Board; and papers selected for the preparation of abstracts to the appropriate Associate Editors or Contributing Editors. The Editor shall work with the publisher in arranging copyright releases for reprinted articles.

4b. The Editorial Board shall consist of the Editor and six Associate Editors. Three Associate Editors shall be appointed by AMIA (one of whom shall be a member of the AMIA Publications Committee and one shall be a member of the AMIA International Affairs Committee), and three shall be appointed by IMIA. The Editorial Board shall decide on the papers accepted for inclusion in each issue of YEARBOOK. The Editor shall send copies of every article received to three members of the Editorial Board, who shall use an agreed-upon ranking review process to make the final selection of articles (full or abstracts) to be reprinted in each published issue of YEARBOOK. The Editorial Board, by a majority vote of its members, shall agree on the assignment of each paid original review paper.

4c. A panel of Contributing Editors to the YEARBOOK shall include one Contributing Editor from each member-country in IMIA, such persons to be nominated by IMIA and each approved by AMIA (to assure quality reviews, timely work and compatibility with the other YEARBOOK Editors); and additionally this panel shall include one Contributing Editor from every major national or international medical informatics journal, each such person to be nominated by the journal's Editor-in-Chief and approved by AMIA. It shall be the responsibility of each Contributing Editor to review medical informatics articles published in the Contributing Editor's country (or journal), to select the best articles, and to forward reprints of them (after translation into English when necessary) to the YEARBOOK Editor prior to December 31 of the year of the article's publication.

4d. Each member of the Editorial Board and each Contributing Editor shall serve for a term of two calendar years, which term is renewable upon application to and approval by AMIA; and each will receive from the publisher a complimentary copy of each issue of YEARBOOK published during such terms of service.

4e. The Editor shall arrange for the Editorial Board to meet with the Contributing Editors during each IMIA MEDINFO.