

MINUTES BOARD MEETING 21 AND 28 MARCH 1983

PRAGUE, CZECHOSLOVAKIA

Present : D. Shires
H. Peterson
W.C. Abbott
A. Fernandez Perez de Talens
J. Roukens
Ms. J. Zvarova)
T. Husak) Czechoslovakia
Arvid Gundersen - Headquarters

Apologies from : D. Lindberg

S. Kaihara

1. OPENING

Shires opened the meeting thanking Ms. Zvarova for the Czechoslovakian invitation and hospitality.

2. Ms. Zvarova explained the Czechoslovakian situation especially in connection with the foreign currency payment of the IMIA fee.

To date no official application has been sent to IMIA, but this will come in the very near future.

Czechoslovakia would like to apply for MEDINFO 89, but first official membership must be established. The site selection decision for MEDINFO 89 will be made in 1985.

3. AGENDA

The schedule for the nomination of Board Members will follow IFIP standing orders and the IMIA By-Laws.

The proposed agenda (enclosed) was nem.con. approved.
Abbott suggested that IMIA Agendas for B.M.'s and G.A.'s should follow the same pattern. Furthermore it was explicitly mentioned that appendice to the Agenda must be considered as a part of the minutes.

4.1 MINUTES BOARD MEETING - MELBOURNE

The Minutes of the B.M. Melbourne 1982 were approved.
The amount of the Credit Note Sfr. 1324 must be mentioned.

4.2 The Minutes of the G.A. Melbourne were ammended as follows :

- page 0 - add under Apologies : W.C. Abbott, U.K..
- page 4 : 7.5 - SEARCC should read SEARCH
 - 7.6 - The correct name is International Hospital Federation
 - 7.8 - Fernandez will send copies of AGORA to all Board Members.
- page 8 : 13.1 - A grant of Sfr. 5,000.= was confirmed (not a loan).
- page 9 : i3.6 - Please add : A follow-up conference of the Stockholm W.C. was proposed.

Points of Action :

- 7.0 Fernandez will send an article to CIOMS
- 7.6 International Hospital Federation
- 8.2 Abbott will distribute the Scientific Policy Report to the G.A.
- 8.8 Indications will be given to the Nomination Committee of the Board Members to be substituted.
- 8.9 H.Q. was asked to retain Salamon on his proposal for a new publicity campaign.
- 8.6 Fernandez will send the new budget to H.Q.

5. MEDINFO 83

This item was dealt with at the beginning of the Meeting in order to give Roukens the opportunity to leave earlier.

Roukens explained tnat :

1. The O.C. was extended with a sub-committee to organize the Seminars.
2. The S.P.C. will have its final meeting end March/beginning April in Amsterdam.

Roukens explained the financial arrangements.

3. That publicity campaigns were being held. The Preliminary Programme will come out soon after the SPC Meeting.
4. Technical excursions in The Netherlands will be on the Congress programme.
5. Kapio will be a speaker at the Opening Session. Mandil agreed to this invitation.
6. Bobillier will attend MEDINFO on Thursday 25th August and/or Friday 26th.
Ando will also be invited.
7. The following rules were set up for those whose fees were waived :
 - a. Steering Committee)
 - b. S.P.C.)
 - c. O.C.)
 - d. Chairman)
 - e. Co-Chairman)
 - f. Tutors)Members do not pay the Congress fee.
(Roukens will contact Kaihara and ask how this resolution was interpreted in Tokyo.
It was decided that consideration can be given "not to pay a fee" by the O.C.
8. IMIA Members will be requested to distribute MEDINFO publicity.
9. A review of the registrations received, per country, will be sent to all National Members in order to stimulate activities in all Member countries.

5. COMMITTEE REPORTS

5.1 Scientific Conference Policy

Abbott will distribute this report to all IMIA Members.

5.2 Publications

Salomon will be asked to deliver his proposal.

5.3 Membership

Peterson reported on behalf of Sommerfeld :

China has officially applied for membership as has also Argentina.

Both had to be officially accepted by the G.A.

Nigeria again requested membership. Contact with Agalajobi seems necessary. Also EFMI will be contacted.

The B.M. in Amsterdam will decide.

5.4 Finances

The draft provisional financial report was presented.
Owing to Government restrictions there is no possibility for Mexico to pay the fee. It was decided to give Mexico some time.

5.5 By-Laws

Peterson will have 1,500 copies printed. These by-laws have, in principle, already been accepted by the last G.A.

5.6 Newsletter

The goal must be a quarterly Newsletter.

5.7 Awards

H.P. will report to B.M. Amsterdam.

5.8 Nominations

The schedule accepted for new B.M.'s reads :

Treasurer	Spring '83
President	Fall '83
Secretary	Spring '84

Trustees are requested for a.o. Kitov's vacancy.

6. WORKING GROUPS

6.1 Education

Report was presented

6.2 Inter-face. This group will start activities after MEDINFO 83.

6.3 E.C.G. plan of action is needed.

6.4 Data Protection - There are two task groups.

The shorter term task must determine how to continue in the longer term.

6.5 Ambulatory Care

This group must be reorganized or dropped altogether.

6.6 Classification

Cote will give an outline of the Conference October '84.

6.9 Nursing Informatics

The first meeting will be in Amsterdam during MEDINFO 83. Peterson will write to Maureen Scholes and advise her that this group has officially been accepted as W.G.

7. Past Working Conference

See 6.1. Await report from Salamon.

8. FUTURE WORKING CONFERENCE

8.1 Spain

The Meeting will take place from 25-28 May 1983.

8.2 Brindisi

To date nothing has been done. Scheduled date : end 1984.

8.3 Ottowa

See report Shires.

8.4 San Francisco

This Conference seems to be cancelled. Lindberg will be contacted.

8.5 Dresden

Must wait for further news.

8.6 Stockholm

At the G.A. 83 Peterson will propose a follow-up Conference in 1985.

8.7 I.B.I. - Algiers.

This is a follow-up Conference of the Mexico Meeting, and scheduled for February/March, '84. Peterson asked for a (temporary) budget. Abbott is of the opinion that IMIA cannot spend money out of hand without a financial budget.

Peterson will keep a finger in the pie on IMIA's behalf and may take appropriate action. In fact, no IMIA money should be involved.

12. INTERNATIONAL ORGANIZATIONS

- Membership of WHO - See also Bobillier's letter. IMIA will continue to receive WHO's membership.
- Abbott will contact Schlögell for W.M.A.
- C.I.O.M.S. - Medinfo is on its calendar. Fernandez will prepare a paper on the importance of C.I.O.M.S.
- International Hospital Federation - A Meeting with Harding has taken place. The Board proposed that the G.A. approve an affiliate membership on a reciprocal basis.

13. SEARCC

It remains necessary to have Singapore and Thailand join IMIA as members.

14. LATIN AMERICA

Although the financial situation is complicated it remains IMIA's wish to set up a Latin America Secretariat.

It was suggested that an additional Board Meeting be held in Amsterdam to discuss various problems with Don Lindberg.

This Meeting took place with

- Shires, Peterson, Abbott, Lindberg, Gundersen and Kenneth Owen as an observer.

16. MEDINFO 86

Lindberg reported that all goes well.

The U.S. Council for MEDINFO 86 has a legal status as a non-profit organisation. Dick Tanaka is the Chairman.

Two financial plans have been prepared - one is the minimum plan.

In the May 1984 Meeting exact details will be given.

In the August 1983 Meeting Lindberg will give more details.

Shires congratulated Lindberg with the work done so far.

PROGRAMME COMMITTEE

It was suggested that a small Committee be formed in order to watch over the actual scientific quality of the Congress, but that on the other hand more reviewers are needed.

In the Spring 84 Meeting the new Steering Committee and the IMIA Board will meet in Washington D.C.

NOMINATIONS

The suggestions made were :

Peterson becomes President.

Abbott will remain Secretary until after 1984.

A new Treasurer is required and at least 2 Trustees.

Kaihara was con. nem. proposed as Vice-President.

11.4 Lindberg reported on the proposed San Francisco W.C.

Lack of finance will prevent this conference from eventuating.

There are 3 alternatives :

1. Cancellation
2. combination with MEDINFO 86
3. Remove this W.C. to another country.

Lindberg suggested Williamsburg or San Juan in Porto Rico (I985) where the International Hospital Federation will meet. Lindberg is of the opinion that the Conference must take place in the U.S.A.

Peterson will discuss matters with Gremy/Collen in Lausanne and report in August 83.

20. FUTURE MEETINGS

It was suggested that the G.A. 1983 be held before MEDINFO :

B.M. : Saturday morning 20 August

G.A. : Saturday afternoon 20 August, and Sunday the whole day.

The S.P.C. will meet 21 August and the Steering Committee should meet before MEDINFO commences.

21. OTHER BUSINESS

As Gremy will retire, Lindberg will contact him in order to find a successor as Chairman for his working group. As education is highly significant this must continue.

Approval for the new Chairman will be required by the Board.

Proposal to establish a new Working Group on Medical Informatics in developing countries.

Otto Reinhoff's proposal was strongly recommended and will appear on the B.A. Agenda.

At this point Shires closed this appendix to the Prague B.M.