

DRAFT MINUTES

BOARD MEETING - SRINIGAR (HOUSEBOAT LAKES CROWN)

March 25 and 26, 1982.

Present : Shires Abbot
 Peterson Gundersen

Absent with apologies :
 Lindberg Kaihara

Absent without apology :
 Fernandez

1. Call Meeting to order

President called the Meeting to order.

2. Welcome to India

Dr. Raskar, India's representative to IMIA, welcomed IMIA on behalf of the Computer Society of India. The medical informatics section has just begun, but he feels certain that this visit will give it a boost.

3. Approval Agenda

Please note: All decisions taken during this Board Meeting were unanimous.

The Agenda was approved with 2 amendments :

19.1 IMIA brochure

19.2 SCAMCE) Sponsorship
 Med Comp)

4. Approval Minutes of :

4.1 Board Meeting Lucca, Sept. 17, 1981

a. The word "Council" should read "Board"

b. The item headings must be mentioned

c. Under item 6 read "Australia" instead of "Austria"

4.2 G.A. Florence, Sept. 18, 19, 1981

The attached minutes have been amended according to the remarks of the Board Members.

5. Report to IFIP

Shires will send his report to H.Q. He explained that he had requested IFIP for a new grant of Sfr. 10,000.=, mainly based on the poor financial outcome of the Mexico Conference (see item 10.1) .

action

Shires

Shires also reported on the initiatives taken in Latin America to establish an "IMIA Latino" secretariat.

6. Administrative Secretariat Report

A contract for administrative services through 1982 was signed.

When new letterhead is required the names and titles of the Board Members as well as the IFIP logo will be rectified.

H.Q. will distribute Peterson's letter and appeal to all members.

HQ

7. Registration of IMIA and MEDINFO

See Gundersen's report. It was decided to have the name MEDINFO registered in the country organising the next Congress. (In this case, if G.A. approves, U.S.A. - see item 16.0).

8. Committee Reports

8.1 Scientific Conference Policy

Some changes were accepted.

The final draft is attached to these minutes.

The G.A. 1981 in Florence agreed upon "loans" to W.C.'s instead of "grants". Abbott will submit a standard draft contract to the G.A. 1982.

Reference to loans will not be included in the scientific guidelines. IMIA expects a donation on a negotiable base when any surplus is made through a conference.

Abbott

H.Q. was requested to contact Reichertz with reference to item 3.6. A period of 3 months was considered most reasonable and Reichertz should "push" in order to reach the 3 month goal.

HQ

8.2 Publications

A. IMIA cannot accept the changes in the royalties paragraphs. A royalty must be paid on the sale of each book.

It was generally agreed that with these types of books a sale of 500 is a good result.

As on some books a flat fee for the first 1000 copies was agreed upon with N.H., H.Q. was requested to contact N.H. in order to obtain the Dfl. 2,500.= royalties for the three books :

HQ

1. The Computer in the Doctor's Office
2. Data Protection in Health Information Systems
3. Changes in Health Care Instrumentation due to Microprocessor Technology.

B. Reichertz should make it clear in the IFIP Publicity Committee that IMIA has the right to royalties from each book. A flat fee must always be paid.

Reichertz

C. Gundersen will contact Mrs. Stephanie Smit of N.H. on this subject.

action
HQ

8.3 Membership

Shires will prepare a letter "How to join IMIA", which will appear in the new IMIA brochure.

Shires

Since Switzerland intends to start a Swiss section of IMIA in September 1982, this country was granted a longer transmission period.

8.4 Finances

See attached report from H.Q.

1. Shires will write to Fernandez
2. Shires, Abbott and Gundersen will meet in London, June 11, 1982 in order to audit finances so that these can be presented to the G.A. 1982.
3. The question of Fernandez' treasurership was raised. Italy has not yet applied for membership and the transmission period TC4 - IMIA ended Dec. 31, 1981. According to the By-Laws, Board Members are elected from among National Members.

Shires

8.5 By-Laws/EFMI Relationship

Peterson presented the last version for presentation at the G.A. 1982 for approval. These By-Laws will soon be distributed to the Members.

Peterson

8.6 IMIA Newsletter

Kaihara had reported that a new issue is ready for dispatch. With the 1983 budget in mind it should be noted that an increase in numbers per year was agreed upon in the 1981 G.A.

9. Working Groups

9.1 Education

H.Q. will contact Gremy again for a report.

HQ

9.2 Interface

See report Roukens. H.Q. will request Roukens to avoid a clash with other conferences on this theme.

HQ

9.3 E.K.G.

It will be proposed to the G.A. 1982 to close this W.C. due to lack of activities.

9.4 Data Protection

Abbott advised that this group is going ahead.

9.5 Ambulatory Care

Closed - see 9.3

9.6 Classification

It was decided that Shires will propose a new W.G., provided the General Assembly agrees.

action

10. Past Working Conferences

10.1 Mexico - Developing Countries

Shires reported the Fernandez report missing.

From a scientific point of view it was a very good conference, but because the Mexican Government did not come forward with any financial assistance it was a financial failure.

The Sfr. 10,000.= IMIA loaned to this conference must be considered as written off. IMIA criticised the conference organisation because the speakers were restricted to invited speakers only. As to the proceedings, Fernandez had promised to have the Spanish papers translated by IBI, but did not return them and the proceedings must contain all papers. At the present moment it is not known where these papers are, as Fernandez unfortunately did not follow the agreed arrangements.

The following was agreed upon :

1. The proceedings must go out before September '82
2. Shires will ask N.H. for postponement of delivery date
3. Shires is willing to take over Fernandez task
4. Peterson will speak to IBI in connection with translation of the papers and forward to Abbott.
5. Gundersen will telex Molino in order to trace the papers. If they are in Mexico, Molino will be requested to send them soonest to Abbott.
6. Shires will be in London June 11, 1982 to take the papers from Abbott.

Shires

Peterson

HQ

10.2 MIE '82

No information received.

10.3 Israel - Aid to Disabled

H.Q. will request Raviv for final report, and contact N.H. regarding the proceedings.

HQ

11. Future Working Conferences

11.1 Norway - Health Care Management

This initiative was taken from the list of future W.C.'s.

11.2 F.R.G. - Data Protection

This conference will take place September '82. Gundersen will contact Carl Sauter. Finance is from non-IMIA sources.

HQ

11.3 Sweden - Drug Info Systems

See Peterson's report. Proceedings will be published in May 1982.

action

11.4 Sweden - Distributed Networks

See attached pamphlet (copy).
After the Conference a decision will be made as to how to proceed, most probably in closer co-operation with IFIP.

11.5 France - Mathematical Modelling

No report presented. H.Q. will ask Gremy for reason.

HQ

11.6 France - Education

See attached report. It was stated that IMIA's support of Sfr. 3,000.= must be considered as a loan and it was expected that this be repaid. The dates should be Sept. 13-17, '82 and not Sept. 20-24, '82.

11.7 Italy - New Organisational Structures

As no news had come to the Board it was decided not to supply any finance for the time being.

11.8 U.S.A. - Assessment of Medical Technology

H.Q. will contact Collens, Chairman of the O.C., re the W.C. he is going to organise with Gremy.

HQ

11.9 G.D.R. - Evaluation

It was felt most desirable that Grimm organize a conference on such an important subject as evaluation. If G.D.R. fails to organize this conference, Sweden is willing to take over.

11.10 U.K. - Information in Nursing

Abbott will represent IMIA on the Forum at Westminster (see copy attached)
The IMIA - W.C. will be held
The organisation is well under control.

Abbott

11.11 Austria - Medical Decision-Making

According to the attached letter from Grell this W.C. is cancelled.

12. ---

13. International Organisations

The relationship with WHO is good.

H.Q. will contact CIOMS for help in distributing IMIA and MEDINFO information.

HQ

Agalajobi will be requested to represent IMIA at the CIOMS XVIth Round Table Conference - "Health for All - A Challenge to Research in Health Man-

Shires

power Development" November 1982 in Ibadan, Nigeria.

(For information on this Conference Contact CIOMS or

H.Q. W.M.A. (it was presumed that Schloeggll will

represent), IBI, WHO will be invited for the Melbourne

HQ

G.A. 1982, as well as IFIP and its Cognizant Officer.

Abbott will contact Mr. Hardie of the International

Abbott

Hospital Federation and Shires WAMI, especially with a

Shires

view to its Conference in Lausanne (CH) June '83.

14. South East Asia Policy

Shires gave an outline of his visit to the Peoples Republic of China, Philippines, Thailand, Hong-Kong and Singapore.

He was impressed by the enormous interest in medical informatics in the entire region.

The regional WHO is very interested in co-operating with IMIA. (Shires will contact Mandil).

Regional groups may well be established.

Canadian experts will give a 2 week seminar in P.R. of China.

15. Medinfo 83

See report.

Gundersen will contact the Medinfo 83 OC re the exact fee or non-fee for members of the Steering Committee, Programme Committee, etc.

In general the same rules should be followed as for Medinfo 80 in Tokyo.

It was again mentioned that the surplus of the total Congress should be divided between IMIA and VMBI (= the Dutch Medical Informatic Group) at 70 : 30.

All National Members will receive 25 Medinfo poster and 25 copies of "Medinfo News" for distribution.

In order to avoid political difficulties, Gundersen will ask Kaihara for advice in some matters.

The proposal to organize seminars simultaneously with the Congress was welcomed and appreciated.

Gundersen will contact Rodriguez - Brazil, Cuba's representative and Grimm - G.D.R. in order to request assistance for more papers from their respective countries for Medinfo 83.

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16. Medinfo 86

The Board will propose to the G.A. 1982 Melbourne, to accept Washington D.C., U.S.A., as the site for Medinfo 86. Lindberg's proposal is attached.

The G.A. 1983 in Amsterdam will appoint the Chairman of the Steering Committee - the President of IMIA - and the Chairman of the International Scientific Programme Committee.

17. Future Meetings

The G.A. 1982 will be held in Melbourne, Australia, September 28 + 29, 1982, the G.A. 1983 in Amsterdam during Medinfo 83, the Spring Board Meeting in an East European country. Proposal was : Prague, Czechoslovakia.

(The dates will be either prior to or after the March Meeting of the S.P.C. for Medinfo 83 in Amsterdam).

The Spring Board Meeting 84 in Washington, provided the G.A. 1982 agrees to Lindberg's proposal.

18. Computer Society of India Seminar Plans

April 26 and 27, 1982. Shires, Peterson and Abbott will speak on various subjects at the Srinigar Seminar in the Institute of Medical Sciences.

Abbott will speak on "London Hospital System" at the Seminar in New Delhi, April 30, 1982.

Both Seminars were organised by the Delhi Chapter of the Computer Society of India, chaired by Shiv Raj. Kumar.

Both Seminars were attended by about 125 participants .

The key address in Srinigar was delivered by Dr. A.K. Nagpal, Project Director, Institute of Medical Sciences, and in New Delhi by Prof. PVS Rao, President C.S.I.

19. Other Business

19.1 New IMIA Brochures

Abbott will forward to H.Q. the ideas he has put on paper.

Gundersen will prepare a new brochure.

The Board Members will comment.

19.2 Shires suggested sponsoring MedComp Philadelphia and SCAMC .

The financial involvements will be limited to a total of \$100.=

Abbott
HQ

20. Meeting Closed