IMIA

TREASURER CONSIDERATIONS
(The original document is handwritten)

- **Premise** These notes are not intended as a Report from Ad hoc finance committee but only as personal ideas. There will be no financial report or proposal because I receive the answer to my letter of Feb 12 to IFIP Treasurer only four days ago not in time to set it up.

- IMIA is a new body that grows up from the previous TC4 for setting up to ground IMIA finances the treasurer need to assess the consistency and definite final financial status of TC4 at the end of its existence, that is at 31.12.79.

- IMIA must ought – as long as possible – follow IFIP Financial Standing Orders; but as far as I know IFIP member fees and their time updating with country's inflation are defined by negotiation, they cover only a small nearly half of IFIP budget. IMIA must may not follow this non standard procedure and set up a distribution formula among members that takes into account their gross national product, dimension of MI scientific community etc.

- For dimensioning our budget and members fees, SIG IMIA Gen. Conference must decide upon
  a.- Transition period to become financially self supported and autonomous
  b.- Percentage of budget to be covered by member fees, by IFIP grants, by revenues. (Fees could be a token like in this first three years or cover up to ~ 40%)
  c.- The level to set up the budget of IMIA (Including their WG – and other initiatives. actually at ~ 40KSF

- IMIA need to set up
  1 a financial timing procedure
  2 a budget structure
enclose is shown a find draft of proposal to serve as a basis for IMIA G.C. discussion and decision on both.

- IMIA need to set up a financial structure of budget. enclose find a draft of proposal to serve as The financial procedure takes into account IMIA Bylaws, IFIP regulation and Oslo IMIA agreements. The budget structures tries to present the most comprehensive format together with direct channels of control.

- Minor items to be resolved are contradiction between Tokio Proc. pt. Ad hoc finances pg 18: “IMIA currency is the Swiss Francs” and Oslo Dec 2 pt 2.4 “Currency is Fees are: “Members pay fees in the currency in witch IMIA books are kept.”

- Last, I retain of the most relevance the setting and clear definition of IMIA-EFMI relations also from the financial point of view.
1. If not approved, official audit.
2. If not approved, postal ballot.
3. If not approved, continuing activities within stated limits.

Statement Finance Committee
IMIA Treasurer's report last year's budget
IMIA Treasurer collect proposals next year's budget
IMIA Treasurer report to IFIP Treasurer
IFIP General Assembly budget approval
IMIA BUDGET

A) INCOMES

A.1 MEMBER FEES
A.2 PARTNERS FEES
A.3 ACTIVITIES SURPLUS
A.4 PUBLICATIONS REVENUES
A.5 CONTRIBUTIONS
A.6 LOANS
A.7 IFIP GRANTS

B) EXPENDITURE

B.1 OFFICERS ACCOUNTS
   .1 CHAIRMAN (Approved by Treasurer)
   .2 SECRETARY " " "
   .3 TREASURER ( " Chairman)

B.2 Working groups
   .1 WG1
   .2 WG2
   .3 WG3
   .4 WG4

B.3 WORKING CONFERENCES AND CONGRESSES
   .1 ,
   ,
   ,

B.4 PUBBLICATIONS
   ,
   ,
   ,

B.5 REFUNDING OF FUNDS LOANS

- For each item it shall be shown
  a PAST RESIDUAL
  b REQUEST / GRANT
  c LOAN
  d ACTUAL RESIDUAL

- For each item there will be attached a schedule with the timely list of operations.

- The items must be as much as possible regionalized.