

**Documents relating to the**  
**IMIA General Conference**  
**Held in Berlin, Germany**  
**September 15-16, 1979**  
**in conjunction with MIE 79**

Scanned for the archives in March 2010

1. [IMIA three-year budget projection](#)
2. [IMIA Members' fees](#)
3. [Admissions Committee report](#)
4. [Institutional Membership proposal](#)
5. [IMIA Secretariat proposal](#)
6. [Report of WG4 Data Protection in Health Information Systems](#)
7. [MEDINFO 80 Budget](#)  
Marked "GA London 1979", this was presumably presented first (or later?) to the IFIP General Assembly. IFIP's archives do not record the date of that meeting.
8. [MEDINFO 80 report](#)
9. [IMIA/EFMI relations](#)

IMIA BUDGET—  
(Currency Thousands Swiss Francs)

<u>INCOME</u>	1980	1981	1982
Member Fees (80%)	9	11	13
Institutional members Fees	5	8	13
Regional Bodies	pm	pm	pm
Royalties	-	-	pm
Interests	-	pm	pm
IFIP GRANT	10	8	4
Surpluses Berne	9	-	-
MEDINFO 80	36	-	-
Others	-	pm	pm
TOTAL	69	27	32

EXPENDITURE

General Expenses Total	7	7/8	7/11
Chairman's Account	2	2	2/3
Secretary's Account	3	3/4	3/5
Treasurer's Account	2	2	2/3
Working Groups Total	6	9	8/10
WG1	1	1-5	1.5/1
WG2	1	1.5	1.5/2
WG3	1	1.5	1.5/2
WG4	2	1.5	1.5/2
WG5	1	3	2
Working Conferences Total	4	pm	pm
WC1			
WC2			
WC3			
WC4			
WC5			
MEDINFO Total	3	pm	pm
Reimbursements	3	pm	pm
Grants	-	pm	pm
Loans	-	20/30	10/20
Regional Initiatives	pm	pm	pm
TOTAL	20	34	42

**1980    IMIA    MEMBER'S    FEES**

Swiss Francs				
100	Cuba - N.Zealand-	2	200	
250	Bulgaria - Chechosloakia - Hungary Spain - South Africa - Yugoslavia Israel	8	2000	
400	Australia - Austria - Belgium - Brasil Danemark - Finland - German Democratic Republic - Italy - Netherlands - Norway Poland - Sveden- Switzerland	12	4800	
650	Canada - France - German Federal Repu- blic - Japan - United Kingdom	5	3250	
900	USA - URSS	<u>2</u>	<u>1800</u>	
		TOT	29	12.450
			<hr/>	

REPORT FROM STANDING ADMISSIONS COMMITTEE  
to IMIA general conference Sept. 15-16, 1979 in Berlin.

During our G.C. in Paris this spring, organizations from the following countries were admitted: Canada, Finland, Israel, Norway, Sweden, United Kingdom, and a contact organization was named for New Zealand.

Formal applications from other countries have been received and the admissions committee recommends that the following organizations are accepted as full members of IMIA:

BELGIUM. The application from Belgische Vereniging voor Medische Informatica/Société Belge d'informatique medicale (M.I.M) of May 10, 1979 is recommended.

GERMAN DEMOCRATIC REPUBLIC. In a letter of July 25, 1979 Herr Doz. Dr. Sc. med. Grimm, Medizinische Akademie Dresden is named as representative of the German Democratic Republic in IMIA from Der Medizinisch-Wissenschaftlichen Gesellschaften beim Ministerium für Gesundheitswesen der DDR.

FRANCE. La Federation Nationale des Associations pour les Applications de l'Informatique a la Medecine (AIM) forwarded the formal application June 28, 1979 named Prof. Gremy as their representative to IMIA.

HUNGARY. The committee presumes that the letter of intent of Oct. 10, 1978 from Mr. Kádár of the John v. Neumann Society should be regarded as a formal application for membership in IMIA. If that is so the acceptance is recommended.

JAPAN. Formal application dated July 25, 1979 was received from The study group on Medical Informatics of the Information Processing Society of Japan, and the admission of the Society is recommended.

THE NETHERLANDS. After a previous preliminary application the committee received the final clearance in a letter of August 28, 1979, and the admission of Vereniging voor Medische en Biologische Informatieverwerking (VMBI) is recommended.

SPAIN. The application of April 28, 1979 from Sociedad Espanola de Informatica Medica (SEIM) was received by the committee during the Paris meeting, and the admission of this organization is recommended with dr. Fernandez de Soto Hernanz as its representative.

Provisional applications have been received from Czechoslovakia, German Federal Republic, Ireland and Switzerland.

We are looking forward to receive formal applications from these countries and from organizations in other countries.

SCS/to



## Proposal for the establishment of Institutional Membership

An Institutional Member of the IMIA can be any legally established organization, not being a private person.

The rights of Institutional Members (IM) are:-

- to delegate at least one person employed by the IM to Working Conferences and other conferences. (If applicable, the delegates do have to pay registration fees) ;
- to receive any IMIA brochures/pamphlets free of charge (e.g.: Newsletters);
- to buy IMIA books or proceedings with a discount of 25%. The number of copies bought at discount price depends upon the membership fee paid. (For every 500 Sfr. paid, one copy can be bought at the lower rate);
- to have access for information about IMIA or its activities with any member of the IMIA General Conference, or the officers of the IMIA;
- to receive each year an IMIA financial budget and a financial account.

The duties of the IM are:

- to inform the IMIA officers about any development that is of interest to IMIA. In general, to support that IMIA achieves its goals;
- to pay an annual contribution with a minimum of Sfr. 500,- or equivalent when the main office of the IM is located in a developed country, and Sfr. 100,- or equivalent when the IM main office is located in a developing country.

Examples of possible IM's:

- Computer manufacturers
- Software companies
- Service bureau's
- Pharmaceutical and other medically oriented companies
- (Semi)-governmental health care



- Institutions for medical information processing
- Hospitals or organizations of hospitals
- Any other organization in the health care having to do with information processing.

General comments:

From the Netherlands, already three organizations have indicated that they will consider Institutional Membership:

- Philips Company (Medical Systems)
- Regnecentralen Nederland
- Sazzog Foundation.

It seems very easy for organizations to decide for membership, when the contributions are as low as Sfr. 500,- (for developed countries).

Arnhem, September 13, 1979

/IB

IMIA

1979-09-05

Sub Committee  
Adm. Secretariat

To the IMIA General Conference

Subject: Secretariat for IMIA

At the general conference In Paris the Ad Hoc Secretariat Sub. Committee made two recommendations, the first to decide that IMIA should have a paid administrative secretariat as soon as the IMIA finances allows so, and the second one to decide that this secretariat should be attached to the office of the general secretary of the IMIA. During the discussion the first recommendation was accepted but when discussing the second recommendation it was proposed by Reichertz, seconded by Abbot that we should seek assistance from the IFIP foundation and the meeting gave me the responsibility to investigate this option.

I have now got information about the IFIP foundation and its services. The foundation was founded in 1973 with a specific purpose to provide secretarial and administrative assistance to IFIP, in particular to its technical committees and to its special interest groups IAG. These services are given on a non profit basis. The cost for man-power is the following:

Secretary (fluent English)	DFL 36,50 per hour
Assistance secretary/typist etc	DFL 24,25 " -

This is cheaper than expected and if we use the workload estimation given by David Shires, which was around 300 hours a year to do all the secretarial work and that this work could be split so that two thirds could be performed by an assistance secretary/typist, the estimated cost per year will be around 10.000 Sw Frs. That includes also costs for paper, postages, photo copies etc,

This solution gives IMIA the possibility to start to use this help for part of the secretarial work and gradually increase the amount of work given to the IFIP Foundation. In this case only the budget gives the limits.

My recommendation to the General Conference is therefore that IMIA uses the IFIP Foundation for secretarial services.

Hans Peterson

Working Group 4. Data protection in health  
Information Systems  
Report on Activities (from April 1979 to September 1979)

Since the last report to IMIA (TC 4) the working conference May 29-30 1979 has been held and the working group has had its ninth meeting on May 31, 1979. Both the working conference and the meeting took place at the Congress Center "De Baak" Noordwijk aan Zee, The Netherlands.

The time schedule of the working conference can be seen from appendix 1 and the list of participants from appendix 2.

The discussions during the conference were lively and interesting. Many comments and proposals were made, which will be of great value for the continuous work of the book. The main impression was that the working group nearly has reached its goal and can do so if adjustments suggested during the conference influence on the continuous work.

The meeting after the conference determined a revised time schedule for the completion of the book (see appendix 3) and decided that the different parts (part I-IV) should be rewritten according to the conference result and that a new draft will be presented at the next meeting. It was agreed that the next meeting should take place on September 19, 1979 in Berlin during MIE 79.





Time-Schedule for the  
IMIA WG 4 Working Conference on  
DATA PROTECTION IN HEALTH INFORMATION SYSTEMS

- Considerations and Guidelines -

May 29-30, 1979, Congress Center "de Baak", Noordwijk an Zee/NL.

Monday, May 28, 1979

From 16.00  
From 18.00

Arrival of the Invited Participants and  
of WG 4 Members  
Registration  
Informal Dinner and subsequently  
Informal Meeting of the Participants

Tuesday, May 29, 1979

9.00 - 13.00  
9.00 - 10.30

Morning Session  
Opening of the Meeting and Overall Intro-  
duction and Highlighting of the Essential  
Issues

10.30 - 11.00

Coffee Break

11.00 - 13.00

Group Discussions

13.00 - 14.00

Lunch Break

14.00 - 17.30

Afternoon Session

14.00 - 15.30

Group Discussions

15.30 - 16.00

Coffee Break

16.00 - 17.30

Group Discussions

18.00 - 23.30

Dinner and Other Informal Events outside  
the Congress Center

Wednesday, May 30, 1979

8.30 - 12.30

Morning Session

8.30 - 10.00

Analysis and Review of the Group Discussions

10.30 - 11.00

Coffee Break

11.00 - 12.30

Summing-up of the Group Discussions

12.30 - 13.30

Lunch Break

13.30 - 16.30

Afternoon Session

13.30 - 15.30

General Session Dealing with the Results  
of the Group Discussions

15.30 - 16.00

Coffee Break

16.00 - 16.30

Closing of the Meeting

18.00 - 19.30

Dinner of the WG 4 Members

19.30 - 21.30

Evening Meeting of WG 4

Thursday, May 31, 1979

8.30 - 16.00

Meeting of WG 4

16.00 - 17.00

Departure of the WG 4 Members

IMIA

List of participants in Working Conference,  
May 29-30, 1979

Mr Abbot	UK
Mr Clair	F
Prof Ducrot	F
Mr Dumont	F
Mr Fløisand	N
Dr Hess	FRG
Mr Jessen	D
Prof Kilian	FRG
Mr Melhuish	UK
Mr Oakley	UK
Mr Osvald	S
Ms Pinet	DK
Dr Prior	UK
Mr Roukens	NL
Dr Shepley	CA
Dr Wall	UK
Prof Westin	USA
Dr Wolvius	NL
Dr de Vries-Robbé	NL

TIME SCHEDULE

Updating of part I, II and III

(rough drafts by Kenny, Hirel, Wasserman and Ziegler-Jung) to be sent to the secretary not later than

July 15 1979

Meeting of Danielsson, Kenny, Schneider and Wasserman at UDAC, Uppsala

August 9-11 "

Tuning of parts I, II and III and to be sent to the secretary not later than

August 15 "

Updating of part IV by Bakker, Cederlund and Kästner, to be sent to the secretary not later than

August 13 "

Meeting of Bakker, Danielsson, Griesser and Wasserman at Leiden

August 23-24 "

Copies to all members by the secretary not later than

September 1 "

Meeting in Berlin

September 17-20 "

Meeting of Bakker, Cederlund, Danielsson, Griesser, Hirel, Kenny, Kästner, Purps, Sauter, Schneider, Stern, Tiemann, Wasserman, Ziegler-Jung at Kassenärztliche Vereinigung Berlin, Bismarkstr. 95-96, D-1000 Berlin (near the opera) 14.00 hrs

September 19 "

Prefinal version ready to the secretary not later than

October 15 "

Copies to all members by the secretary not later than

November 1 "

IMIA WG 4 meeting Copenhagen

November 21-23 "

Manuscripts to the chairman not later than

December 20 "

Composition and lay-out by the chairman

Manuscript to WHO

January 1 1980

Word Processing by WHO	January 7-31	1980
Mailing of copies to the contributors and to Kenny, Wasserman and Griesser by WHO	January 31	"
Proof reading by the authors and proofs sent to the chairman	February 5-16	"
Reviewing by Kenny, Wasserman and Griesser and sent to the chairman	February 5-29	"
Composition of the corrections by the chairman		
Corrected proofs to WHO by the chairman	March 8	"
Correction by WHO	March 11-31	"
Preparation of Authors and Subject Index by the chairman on a final copy	April 5-30	"
Camera-ready sheets to North-Holland	May 1	"
Writing of Authors and Subject Index by WHO	May 5-17	"

MEDINFO 80 BUDGET AS OF SEPTEMBER 1979

		MEDINFO 80	
		J¥ (x 1,000)	IFIP 80
<u>INCOME</u>			
Registration fee	500 x ¥55,000	27,500	
		400 x ¥50,000	20,000
		100 x ¥40,000	4,000
(joint exhibition)			66,000
(grants from IPSJ)			5,000
			20,000
		-----	-----
	<u>TOTAL INCOME</u>	51,500	91,000
<u>EXPENDITURE</u>			
Committees (IMIA-IFIP)	Program, Steering	11,702	0
Local Arrangement - Secretariat		8,740	23,900
-	Postage and Stationery	6,003	7,750
-	Site rental (part)	1,372	12,000
		-----	-----
	<u>sub total</u>	16,115	43,650
Information and Publicity		1,625	2,000
Registration		1,285	3,300
Printing - Announcement, call for papers etc.		4,085	9,100
Proceeding		7,500	3,500
Inflation and Contingency		5,000	18,450
		-----	-----
	<u>TOTAL EXPENDITURE</u>	47,312	80,000
<u>SURPLUS</u>			
		4,188 *	11,000
		=====	=====
Distribution of Surplus			
IMIA (IFIP)		4,188	3,000
(IFIP)			5,600
Japanese OC	if any additional		2,400

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The expenses for the additional rental fee for facilities will be financed by some other sources of the Japanese Organizing Committee.

Site rentals - main halls	5,600
- other rooms	1,628
- technical facilities	8,250
	-----
	15,478

\* If the expenditure of IMIA committees are included in the surplus as is done in CONGRESS 80, the surplus of MEDINFO 80 will be ¥ 15,890,000 and more than the surplus of Congress 80.

INTERIM REPORT  
TO  
IMIA MEETING, BERLIN  
(SEPTEMBER 15. 16. 1979)

MEDINFO 80  
ORGANIZING COMMITTEE

I. Recent MEDINFO 80 Organizing Committee meeting and subjects for discussion

15th meeting (October 16, 1978)

Report and discussion on the results of 2nd PC meeting (Osaka, Tokyo) and TC-4 meeting

16th meeting (December 13, 1978)

Method of distribution of First Announcement (Call for Papers)  
Establishment of Fund Raising Committee  
Discussion on exhibition policy

17th meeting (February 1, 1979)

Method of publicity in Japan  
Informal meeting of Japanese session chairmen  
Joint session with IHEA  
Arrangement of visa for some countries

18th meeting (March 13, 1979)

Report on the results of distribution of First Announcement  
Detail of joint session with ICCR  
Exhibition: Clapp & Poliak was appointed for promoter in US.

19th meeting (April 24, 1979)

Interim Report from PC  
Response to the First Announcement

20th meeting (June 11, 1979)

Report on the results of IMIA meeting (Paris)  
Appointment of official travel agent for domestic service  
Method of promotion of submitting papers from Japan

21th meeting (July 11, 1979)

Interim Report on the number of preliminary registrants and notices of intention to submit paper  
Second Announcement

22th meeting (September 10, 1979)

Method of distribution of Second Announcement  
Report on Fund Raising Committee  
Interim Report on the number of preliminary registrants and notices of intention to submit paper

II. Money flow up to August 31, 1979 (unit: yen)

Item	Type of Expenditure	Budget	1977	1978	1979 1st Qtr.	2nd Qtr.	3rd Qtr.	Total
1	Program Committee	9.620.000	-	2.911.135	46.927	10.738	55.071	3.023.871
2	Steering Committee	1.582.000	-	498.600	-	-	-	498.600
3	Proceeding Committee	500.000	-	312.908	-	-	-	312.908
4	Organizing Committee	2.180.000	163.440	228.250	63.500	38.500	45.000	538.690
5	Secretariat	8.398.000	93.560	1.943.418	328.005	300.679	441.594	3.107.256
6	Public Relations	8.250.000	338.715	1.086.065	763.165	1.446.860	40.820	3.675.625
7	Printed Matters and Registration	10.410.000	-	-	-	-	-	-
8	Facilities	1.372.000	-	-	-	-	-	-
9	Contingency	5.000.000	-	-	-	-	-	-
	Total Expenses	47.312.000	595.715	6.980.376	1.201.597	1.796.777	582.485	
	Cumulative Expenses		595.715	7.576.091	8.777.688	10.574.465	11.156.950	11.156.950
<u>Income</u>								
1	Bank Loan		-	6.000.000	-	-	-	6.000.000
2	IFIP Loan			551.300			5.383.600	5.934.900
3	Personal Loan		-	1.489.050	-	-	-	1.489.050
4	Loan from MEDIS-DC		163.440	228.250	63.500	38.500	45.000	538.690
5	Loan from Outside Fund		500.000	-	100.000	-	600.000	1.200.000
6	Advanced Registration		-	150.000	1.500.000	50.000	200.000	1.900.000
7	Full Registration		-	-	-	-	-	-
8	Pair Registration		-	-	-	-	-	-
9	Bank Interest		3.757	7.070	5.436	-	5.461	21.724
	Cash Flow		667.197	8.425.670	1.668.936	88.500	6.234.061	
	Cumulative Cash Flow		667.197	9.092.867	10.761.803	10.850.303	17.084.364	17.084.364

Balance 5.927.414



### III. Finance

#### MEDINFO 80 BUDGET SUMMARY

(Figures quoted according to estimated 1980 prices, in Japanese Yen)  
1 US\$ = approx. ¥200

#### 1. REGISTRATION

1-1 Full Registration (After July 1, 1980)	¥55,000.- (US\$275)
1-2 Advanced Registration (Before June 30, 1980)	¥50,000.- (US\$250)
1-3 Pair Registration	¥40,000.- (US\$200)

\* Registration fee includes MEDINFO 80 Proceedings.

#### 2. REVENUES

2-1 Full Registration	: ¥55,000 x 500p = ¥27,500,000 (US\$137,500)
2-2 Advanced Registration	: ¥50,000 x 400p = ¥20,000,000 (US\$100,000)
2-3 Pair Registration	: ¥40,000 x 100p = ¥4,000,000 (US\$20,000)
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	¥51,500,000 (US\$257,500)

\* p --- person

#### 3. EXPENDITURES

3-1 Committees.....	¥13,882,000 (US\$69,410)	actual
3-1.1 Program Committee	1978 Berne	¥2,040,000 (US\$10,200) --- (US\$8,327.09)
	Osaka	¥2,420,000 (US\$12,100)
	Tokyo	
	1979 San	¥1,600,000 (US\$ 8,000)
	Fran.	
	1980 Tokyo	¥2,420,000 (US\$12,100)
	Office	¥1,140,000 (US\$ 5,700) --- (US\$112.59)
	expenses	
	and	
	Contingency	
	('78-'80)	
	<hr/>	
		¥9,620,000 (US\$48,100)

3-1.2 Steering Committee	'78 - '80	¥1,582,000	(US\$ 7,910)
3-1.3 Proceeding Committee	'78 - '80	¥500,000	(US\$ 2,500)
3-1.4 Organizing Committee	-Traffic	¥730,000	(US\$ 3,650)
	-Meeting	¥600,000	(US\$ 3,000)
	-Post-conference office work	¥850,000	(IS\$ 4,250)
		<hr/>	
		¥2,180,000	(US\$10,900)
3-2 Secretariat	.....	¥8,398,000	(US\$41,990)
- Personnel		¥5,470,000	(US\$27,350)
- Traffic		¥1,090,000	(US\$ 5,450)
- Postage, telephone		¥1,058,000	(US\$ 5,290)
- Office supplies		¥780,000	(US\$ 3,900)
3-3 Public Relations	.....	¥8,250,000	(US\$41,250)
- Announcements & call for papers, program, etc		¥4,085,000	(US\$20,425)
- Postage		¥4,165,000	(US\$20,825)
3-4 Printed Matters and Registration	...	¥10,410,000	(US\$52,050)
- Conference materials		¥1,625,000	(US\$ 8,125)
- Registration (bag, files)		¥1,285,000	(US\$ 6,425)
- Proceedings		¥7,500,000	(US\$37,500)
3-5*Facilities (not all rooms)			
Only for secretariat room	.....	¥1,372,000	(US\$ 6,860)
3-6 Contingency & Various	.....	¥5,000,000	(US\$25,000)
Total		¥47,312,000	(US\$236,560)
Revenue		¥51,500,000	(US\$257,500)
Expenditure		¥47,312,000	(US\$236,560)
Surplus		<hr/>	
		¥4,188,000	(US\$ 20,940)

\* Facilities

- Main Hall	¥5,600,000 (US\$28,000)
- Other rooms	¥1,628,000 (US\$ 8,140)
- Technical facilities	¥8,250,000 (US\$41,250)

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¥15,478,000 (US\$77,390)

(The expenses for the above facilities will be financed from other sources of revenue by the Organizing Committee.)

4. SURPLUS

Distribution of surplus

IMIA	¥4,180,000 (US\$20,940)
Japanese OC	if any additional

IV. Exhibition

Announcement will be distributed on September, 1979.

V. Opening Ceremony

Japanese OC decided to invite Dr. Taro Takemi, president of the Japan Medical Association as one of the keynote speakers for opening ceremony.

## VI. Publicity

The number of names and addresses in a file and also the number of responses to the Preliminary and First Announcements (as of August, 1979)

Country	Total Responses + MEDINFO 77 Registrants	Total Responses	Responses to 1st Announcement
Australia	15	6	0
Austria	8	5	1
Bangladesh	1	1	0
Belgium	17	11	0
Brazil	4	1	0
Bulgaria	1	1	0
Canada	341	38	6
China	1	1	0
Cuba	5	5	0
Czechoslovakia	2	2	0
Denmark	7	3	0
Egypt	0	0	0
Finland	11	5	0
France	72	34	4
F.R.G.	58	32	8
G.D.R.	7	6	1
Hong Kong	2	2	0
Hungary	5	4	0
Iceland	1	0	0
India	2	2	0
Indonesia	2	2	0
Iraq	1	0	0
Ireland	1	1	0
Israel	10	8	0
Italy	26	24	3
Jamaica	1	0	0
Japan	156	129	33
Korea	4	3	0
Kuwait	1	1	1
Malaysia	1	1	0
Mexico	5	1	1
Nepal	1	1	0
Netherlands	69	36	7
New Zealand	5	5	0
Norway	8	4	1
Nigeria	1	1	0
Philippines	2	2	0
Poland	8	6	0
Portugal	0	0	0
Scotland	3	0	0
South Africa	11	7	0
Spain	11	8	0
Sri Lanka	1	1	0
Surabata	1	1	0
Sweden	38	14	5
Switzerland	13	6	1
Singapore	2	2	0
Thailand	1	1	0
Tunisia	1	0	0
U.K.	37	21	4
U.S.A	430	141	7
U.S.S.R.	7	1	0
Venezuela	1	0	0
Yugoslavia	6	5	1
<b>Total</b>	<b>1425</b>	<b>592</b>	<b>84</b>

VII. Schedule (revised May, 1979)

			Months to go
1978	Mar.	Preliminary program and PC budget to be reviewed and approved by: (1) First meeting of PC (Berne) (2) Steering Committee	30
	May	PC Chairman and members invite session chairman and vice-chairman,	28
	Oct.	Second PC meeting (Osaka) to review and approve final program, including: (a) Session subjects (b) Session chairman/speakers (c) Session vice-chairman (d) Invited Speakers  Proceedings Committee presents to Program Committee our final draft of instructions to authors.	23
1979	Jan.	First Announcement (Call for Papers)  Notification of author's intent to submit papers will begin to be received. Author's kits will begin to be mailed out.	20
	Apr.	Final selection of session chairman and vice-chairman.	17
	Aug.	Second Announcement (Final Call for Papers)	13
	Oct.	Author's kits will be mailed to those additional persons intending to submit papers.	11
	Dec. 10	Deadline for submission of papers on "camera ready" matts.	9
1980	Jan.	(1) Session vice-chairman refer recommended papers to session chairman. (2) Publishers editorial meeting (Review of price estimates/contract)	8



			Months to go
1980	Feb.	Session chairman refer recommended papers to Program Committee Chairman.	7
	Apr.	Third meeting of Program Committee to review recommended papers.	5
	May 1	Deadline: Final "camera ready" manuscripts delivered to Editors. Third Announcement including final program	5
	May 30	Deadline for receipt of "second copy" retyping by selected authors.	4
	Jun. 15	Deadline: Editors complete work. Deadline: "Camera ready" papers to photographers .	3
	Jul. 1	Deadline: Photographic film to printers.	3
	Sep. 1	Deadline: Production of bound volumes of Proceedings.	1
	Sep. 15	Deadline: Copies of bound volumes delivered to MEDINFO meeting site.	1/2
	Sep. 29	MEDINFO 80	

Policy Decisions.

- 1) EFMI (MIE) intends to assume the rights and the responsibilities of the regional body in Europe for IMIA.
- 2) IMIA commits itself to develop conditions of a regional structure with autonomy in the framework of an integrated and defined responsibility.
- 3) Both organizations commit themselves to present plans and agreements for such a regional structure in order to reach the stated goals within a year's time as IMIA develops and consolidates its membership.
- 4) During this time period both organizations will act in close cooperation on the ground of the goals stated in 1) and 2) and, as far as EFMI is concerned, on the basis of the published policy towards IMIA (TC4).
- 5) In this phase of transition EFMI is represented in the executive and general council of IMIA by its president (or any other designated officer in his absence) without vote.

Berlin, 09/16/79